

BRRC GENERAL MEETING MINUTES

| | | |
|------------------|---|--------------------------|
| MINUTES | DATE: 03/13/14- 6:30 PM | LOCATION: PERKINS |
| ATTENDEES | Paul Fitzpatrick, Rob Anselmo, Frank Anselmo, Ken Briggs, Ken Mulvania, Will Schmitt, Lori Chauvin, Patty Doyle, Dennis Doyle, Brian Flake, Pat Trout, Paul Gill, Brenda Gill, Bart Haggin, Dori Whitford | |
| | The minutes of the 01/09/14 General Meeting were approved. | |

NEXT

MEETING: 04/10/14- Perkins
NG:

AGENDA TOPICS

TOPIC: TREASURER'S REPORT

| | | |
|---------------------|--|-----------------|
| DISCUSSION | The Treasurer's Report was approved. Paul Gill stated he updated the Report as much as possible, as he is working with Joan (prior Treasurer) on reconciling the revenue and expenses. | |
| ACTION ITEMS | PERSON RESPONSIBLE | DEADLINE |
| N/A | | |

TOPIC: OREO COOKIE AWARD

| | | |
|---------------------|--|-----------------|
| DISCUSSION | Sharon Carroll was awarded the Oreo Cookie. She tripped and fell during a recent run and got a "shiner." | |
| ACTION ITEMS | PERSON RESPONSIBLE | DEADLINE |
| N/A | | |

TOPIC: 2014 BRRC BUDGET

| | | |
|---------------------|---|-----------------|
| DISCUSSION | Rob Anselmo presented the 2014 Budget. Race revenue was decreased from the 2013 Budget to be more in line with the actual revenue. Rob stated he included money for Washington State Sales Tax in race expenses. Equipment purchases were budgeted the same amount as for 2013 with the plan to buy some equipment each year to keep it updated. Rob and Paul Gill also stated the revenue from the 2014 RRCA Convention is a conservative estimate; the Club will likely profit more money. Also, the budgets for the Holiday party and the Annual Picnic were increased over last year to be more in line with actual expenses. The scholarship budget was also increased, as the Club received more outstanding applications than in previous years. The 2014 Budget was approved by the membership. | |
| ACTION ITEMS | PERSON RESPONSIBLE | DEADLINE |
| N/A | | |

TOPIC: ANNUAL DINNER

| | | |
|---------------------|---|-----------------|
| DISCUSSION | Everyone agreed the Annual Dinner was a success. Club members reported the food was "excellent," and the Lincoln Center was a good, central location. | |
| ACTION ITEMS | PERSON RESPONSIBLE | DEADLINE |
| | | |

| | | |
|-----|--|--|
| N/A | | |
|-----|--|--|

TOPIC: BLOOMSDAY TRADESHOW BOOTH

| | | |
|--|---|-----------------|
| DISCUSSION | Pat provided an update on the Club's Bloomsday Booth. She stated, after talking with several Club members, she decided to use only 1 booth this year. Pat said in return, Bloomsday will not charge the Club for the booth's rental this year. The Club will still have the option of having 2 booths next year. This will save the Club \$800.00. Pat stated she feels like she can do a better job with only having 1 booth. She stated she wants to purchase a new easel for the booth, as the one we have is broken. She also asked for approval to have a raffle for free Club race entries. These raffles will be for people who sign up for membership at the Tradeshow; this was approved by the membership. Dori stated Ultimate Runner cannot afford to donate a free entry, so this race will be excluded from the raffle. It was concluded race shirts will not be included with the free entries. A sign-up sheet for volunteers to man the booth was passed around. | |
| ACTION ITEMS | PERSON RESPONSIBLE | DEADLINE |
| Print membership applications, etc. for Pat for the Tradeshow Booth. | Brenda/Joan | 04/10/14 |

TOPIC: RRCA NATIONAL CONVENTION- SPOKANE 2014

| | | |
|---------------------|---|-----------------|
| DISCUSSION | Paul Gill provided an update. He stated the Spokane Sports Commission is donating all of the Convention-related signs. They are also donating 35 cases of wine. Rob stated he is promoting the Convention on social media. Paul also stated he and Brenda completed and submitted the application for Spokane to be designated as a Runner Friendly Community. This will likely be awarded at the Annual Dinner during the Convention. Ken Mulvania, Club VP, will attend the Convention, with the Club paying his registration fees. | |
| ACTION ITEMS | PERSON RESPONSIBLE | DEADLINE |
| N/A | | |

TOPIC: ST. PADDY'S

| | | |
|---------------------|--|-----------------|
| DISCUSSION | Lori stated 985 people are currently registered for the Race to be held on 03/16/14. She stated Riverside State Park will be charging the Club .25 cents a runner this year because part of the course is on the Centennial Trail. Next year, this fee will be increased to \$1.00/runner. | |
| ACTION ITEMS | PERSON RESPONSIBLE | DEADLINE |
| N/A | | |

TOPIC: SPEEDWORK

| | | |
|---------------------|---|-----------------|
| DISCUSSION | Speedwork begins on 03/18/14 at 6:00 PM, at the SCC track. Dori stated parking passes are not needed after 5:00 PM. Updates will be posted on the Speedwork blog (link on BRRC.net). Dori stated attendance at Speedwork will dictate the length of the season. | |
| ACTION ITEMS | PERSON RESPONSIBLE | DEADLINE |
| N/A | | |

TOPIC: RECYCLE RUN

| | | | |
|---------------------|--|-----------------|--|
| DISCUSSION | Paul Gill stated the Run will be held on 04/24/14. He stated he has obtained recycled medals from Ashworth for the awards, and permits have been filed. Paul stated he intends to talk to the pastor of the church near the trailhead about using their parking lot. | | |
| ACTION ITEMS | PERSON RESPONSIBLE | DEADLINE | |
| N/A | | | |

TOPIC: PARTNERS IN PAIN

| | | | |
|---------------------|--|-----------------|--|
| DISCUSSION | Dori stated 534 people were registered for this year's race. There were 461 finishers. Dori stated the cold, snowy day affected the turnout. She said she ordered a new type of "performance" shirt this year, and the women's cut was very small. Thus, she sent an email out to participants and allowed women to order a larger size if they returned their shirts. Dori stated she received a lot of positive feedback about how she handled this matter. She stated she lost about \$20.00 by electing to provide new shirts. | | |
| ACTION ITEMS | PERSON RESPONSIBLE | DEADLINE | |
| N/A | | | |

TOPIC: SCHOLARSHIPS

| | | | |
|--|--|-----------------|--|
| DISCUSSION | The Scholarship committee met in February and awarded 7 scholarships. Lori stated we received excellent applications this year, and more applications than in the past several years. She stated she changed the application deadline to earlier in the year so coaches were not in track season and had more time to write letters of recommendations. We awarded (3)- \$400.00 scholarships and (4)- \$200.00 scholarships, for a total of \$2,000.00. | | |
| ACTION ITEMS | PERSON RESPONSIBLE | DEADLINE | |
| Follow up with awardees and send out award checks. | Lori/Paul/Brenda | ongoing | |

TOPIC: FESTIVAL OF MILES

| | | | |
|---------------------|---|-----------------|--|
| DISCUSSION | Paul Gill reported this year's event will be held on 06/7/14. He stated entry forms will be out soon. | | |
| ACTION ITEMS | PERSON RESPONSIBLE | DEADLINE | |
| N/A | | | |

TOPIC: CENTENNIAL TRAIL RUN

| | | | |
|---------------------|---|-----------------|--|
| DISCUSSION | Ken Briggs reported on this year's event. He stated there were 25 entries. He offered shorter distances this year. He again awarded starter medals to all participants. The race profited \$331.82. | | |
| ACTION ITEMS | PERSON RESPONSIBLE | DEADLINE | |
| N/A | | | |

TOPIC: GROWING THE BRRC/MEMBERSHIP

| | | | |
|-------------------|--|--|--|
| DISCUSSION | There was a discussion about working to grow the BRRC and bringing back more fun events. Lori talked about the Heart Runs of the past which were held on the 1st Saturday of every month. These runs were free and gave everyone a chance to mingle. Lori also talked about how the Club previously chartered busses to attend | | |
|-------------------|--|--|--|

| | <p>out-of-town races. She stated she received a quote from Trailways in the amount of \$835 for 56 passengers. There was a discussion about changing the location of the General Meetings in the hopes of increasing attendance. It was suggested we hold the meetings at a place where people can get a drink afterwards and socialize. Luigi's Italian Restaurant was suggested, as they have a private room available.</p> <p>There was also a discussion about providing free BRRRC logo technical shirts to everyone who joins the BRRRC or renews their membership at the Bloomsday Tradeshow. Paul Gill said he obtained cost estimates from Wild Rose for shirts: (350) shirts would cost \$6.95 each. It was suggested charging \$7.00 a shirt for family members wanting additional shirts. There was also a discussion about providing apparel other than shirts, such as a hat, or having a choice of several items of clothing. The membership approved spending \$3,000 for BRRRC apparel.</p> | |
|--|--|----------|
| ACTION ITEMS | PERSON RESPONSIBLE | DEADLINE |
| Continue to look at options for meeting locations. | Board | Ongoing |
| Email ideas for growing the Club to Will. | All | Ongoing |
| Purchase BRRRC logo shirts for Tradeshow. | Paul | 05/1/14 |

TOPIC: HAPPY GIRLS RACE

| DISCUSSION | <p>Lori stated the Happy Girls Race is scheduled to be held in Spokane on 09/26/14. She stated Happy Girls is a for-profit organization based in Oregon. The races include a half marathon, a 5K, and a 10K. Lori stated these races will be in direct competition with Colbert and the Spokane Marathon series, which are the following 2 weeks. The membership voted to not promote the Happy Girls Race through the Race Rag or on the BRRRC website. It was also suggested we publish a statement in the Race Rag stating the BRRRC provides locally organized, non-profit races which benefit the local running community, particularly high school teams and runners.</p> | |
|--|---|----------|
| ACTION ITEMS | PERSON RESPONSIBLE | DEADLINE |
| Compose and publish a blurb in the Race Rag. | Brenda/Joan | ASAP |

TOPIC: SPOKANE SUMMER GAMES

| DISCUSSION | <p>Lori reported on this event, to be held at SFCC on 08/02/14. The event will feature high school and open track meets. Lori requested the Club spend \$500.00 to publish a list of Club races in the program. This motion was denied by the membership.</p> | |
|-------------------|---|----------|
| ACTION ITEMS | PERSON RESPONSIBLE | DEADLINE |
| N/A | | |

TOPIC: ACCOUNTING MATTERS

| | | |
|-------------------|---|--|
| DISCUSSION | <p>Paul Gill made a motion to add Ken Mulvania to the BRRRC's STCU checking accounts as an additional signor. This was approved by the membership.</p> <p>Paul also recommended we have a CPA calculate our taxes. A motion was made and passed to have an accountant prepare the Club's future tax returns. He also suggested changing our accounting to a calendar year. He will talk to experts in this field about this matter.</p> <p>Paul requested Club funds to buy Quick Books to use as the Club's accounting software. Paul stated the cost for Quick Books is approximately \$150.00. A motion was made and the Membership approved the use of Club funds to purchase Quick</p> | |
|-------------------|---|--|

| Books. | | |
|---|--------------------|----------|
| ACTION ITEMS | PERSON RESPONSIBLE | DEADLINE |
| Add Ken to STCU checking accounts. | Paul/Ken | ASAP |
| Hire a CPA to prepare the Club's taxes. | Paul | ASAP |
| Consult with a CPA about changing to a calendar year. | Paul | ASAP |
| Purchase Quick Books. | Paul | ASAP |

The meeting was adjourned at 7:58 PM

Submitted by Brenda Gill